



## JAMSHORO POWER COMPANY LIMITED.

(A GOP Owned Corporate Entity)

Chief Executive Officer

### TENDER NO. CEO/JPCL/DM (SECURITY)/

TENDER WILL BE RECEIVED UPTO DATE 27.12.2023 at 14:00 HRS.  
AND OPENED ON SAME DAY AT 14:30 HRS.

Tender will be opened in the OFFICE OF THE  
CHIEF EXECUTIVE OFFICER, DATE 27.12.2023 at 14:30 HRS.

Tender fee Rs. 5,000/- and by post Rs. 6,000/- (Non-refundable).

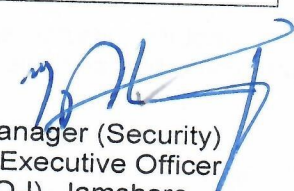
Description of Stores	Total Price in local currency	Performance Period
Hiring of Security staff for the period of one year from the date of commencement of work for the safety / security of JPCL, Jamshoro, Lakhra Power House (LPGCL) /Residential and its installations.		

Details as per attached Annexure "A"& "B".

  
Deputy Manager (Security)  
JPCL, Jamshoro.

## INVITATION TO BID

• NAME OF SUPPLY	Hiring of Security Staff for the Safety/ Security of JPCL Jamshoro, Lakhra Power Generation Company Ltd (LPGCL) Power House/ Residential Colony and its installations.
• ELIGIBILITY OF CONTRACTORS	Renowned Private Security Agencies, registered with Income Tax and Sales Tax Departments, having credible track record/ experience in the above services. The participating firms should provide the profile of their experience with their offered bid.
• TENDER CAN BE PURCHASED	1. MD & CEO GHCL 1 <sup>st</sup> Floor OPF Building Shahra-e-Jamhuriat Sector G-5/2, Islamabad. 2. O/O Chief Executive Officer, GENCO-I Thermal Power Station Jamshoro.
• EARNEST MONEY	@ 03% OF Total Bid Value.
• NOTE	Tender # CEO/JPCL/DM (Security)/ due on 27.12.2023 at 14:00 Hrs.
• TENDER FEE	Rs.5,000/- per set.
• LAST DATE OF ISSUING TENDER DOCUMENTS	26.12.2023 during office hrs.
• DATE & TIME OF RECEIVING / OPENING OF TENDERS	27.12.2023 at 14:00/14:30 Hrs respectively.
• PLACE OF OPENING	Office of the Chief Executive Officer, JPCL (GENCO-I), Jamshoro.  Chief Executive Officer, JPCL (GENCO-I) Jamshoro may reject all bids or proposals at any time prior to the acceptance of a bid or proposal as per PPRA rule No. 33 (1)".

  
 Deputy Manager (Security)  
 For Chief Executive Officer  
 (GENCO-I), Jamshoro  
**Deputy Manager (Security)**  
**JPCL, Jamshoro.**

**Annexure-"A"**

**TENDER NO. CEO/JPCL/D.M (SECURITY)**

JPCL invites sealed tenders from Bonafide Private Security Agencies, registered with Income Tax and Sales Tax Departments for Hiring of Security staff for the period of one year from the date of commencement of the work for the safety/ security of Power Houses, Residential Colony and its installations at JPCL Jamshoro & LPGCL Lakhra.

**DUE FOR ISSUE OF TENDER UPTO: 26.12.2023**

**TENDER WILL BE RECEIVED AT 14:00 HRS**

**AND WILL BE OPENED AT 14:30 HRS ON 27.12.2023**

**IN THE OFFICE OF CHIEF EXECUTIVE OFFICE, GENCO-I TPS JAMSHORO**

**Tender fee Rs. 5,000/- & by post Rs. 6,000/- (Non-Refundable).**

Sr. No.	Position	Description	Maximum Age Limit	Quantity	Total Value
1.	Security Supervisor	<ul style="list-style-type: none"><li>F.A or equivalent.</li><li>Armed Forces Retired JCO or equivalent.</li><li>Medical Category "A".</li><li>Character "Exemplary/ Very Good".</li></ul>	50 Years	05 Nos	
2.	Security Guard	<ul style="list-style-type: none"><li>Matriculate or Armed Forces equivalent.</li><li>Retired Sepoy/ Lance Naik or equivalent.</li><li>Medical Category "A"</li><li>Character "Exemplary/Very Good".</li></ul>	45 Years	68 Nos	

Note: Rate may be quoted on the basis of per head i.e Security Supervisor and Security Guard separately. However, contract will be awarded on lowest responsive bidder standing comparatively lowest for all required staff.

Signature of Bidder  
With full address and office stamp

Note:-

01. All tenderers are required to attach an attested copy of Registration Certificate regarding their Private Securities Agencies from Sales Tax Department Government of Pakistan.





**Annexure "B"**

**HIRING OF SECURITY STAFF FOR THE SAFETY/ SECURITY OF JPCL & LPGCL, POWER HOUSE/ RESIDENTIAL COLONY AND ITS INSTALLATIONS**

**TERMS AND CONDITIONS (CONTRACT)**

1. Valid License from the Ministry of Interior, Government of Pakistan and Government of Sindh (up dated).
2. Having Ten (10) years' experience in the relevant field with documentary proof.
3. Income Tax Return for at least 05 years (Photocopies must be enclosed).
4. Any changes in taxes will be applicable on the vender all the taxes payable will be borne by the security company service provider.
5. Security Company must be registered for GST.
6. Valid Registration Certificates from:
  - a. Sindh Employee Social Security Institution.
  - b. SECP.
  - c. EOBI.
  - d. Income Tax.
  - e. Professional Tax.
  - f. Sindh Sales Tax (SST).
  - g. FOHI
7. Copy of the Bid offer with quoted items with terms & conditions (Without Rates) with signatures & stamps in Technical Offer.
8. Clearance Certificate from Police, Special Branch and Intelligence Bureau.
9. All the Security Guards (Sepoy/ Lance Naik or equivalent) and Security Inspector/ Supervisors (JCO/ Subedar or equivalent) must be Ex-Servicemen (Combatants (Fighting Forces) from regular Armed Forces only).
10. The Security Staff is required for 12 hours shift basis.
11. All the security staff must be armed along with the valid Arms Licenses.
12. The Security staff must have minimum (08) years service in the Armed Forces.
13. The accommodation and transportation of the security personals will be arranged by the security firm from his own resources.



14. Security Company shall furnish the complete file of Security personnel (i.e. names, CNICS, photographs, addresses & contacts) with detail of training and experience of Security Guards and Security Inspector/ Supervisors who are to be posted in the premises of JPCL & LPGCL and shall also inform to JPCL, if any change in security personnel. Details of Last Refresher Training Course.
15. An Affidavit on Non-Judicial stamp paper (value of Rs.100/-) that the firm is not blacklisted in any Government / Semi-Government Department or Private Sector.
16. Height of Security Guards and Supervisors preferably be 6 feet or more with good Military training (preferably from Military Police or Infantry).
17. Security Company must have the experience of guarding Key Points (1A)/ Critical Installations/ buildings.
18. Security Personnel ought to be polite, courteous, disciplined, physically fit, alert and smartly dressed in Uniform and attend with compliments the distinguished VIPs, Staff, Patients and Attendants:
19. Security Company shall entirely be responsible for theft of easily movable items, JPCL & LPGCL, residential colonies & PIU items, Power House items, Motor Bikes, Cars or any other items in the area of responsibility.
20. Security Personnel shall not leave the place of duty under any circumstances until and unless properly relieved of i.e. signing the handing / taking over charge in relevant register/ record, etc.
21. The names of Security Personnel should always be displayed by them on their uniforms for the purpose of identification.
22. Security Company should arrange for surprise checks (during Day & Night) to check the effectiveness alertness and attentiveness of the Security Guards/ Security Personnel at different locations/posts.
23. Security Company should provide Wireless set, cellular phone, whistle, torch, weapon and protective material to Security guards and other Security Personnel on duty.
24. If, it is found that the property of JPCL & LPGCL lost/ damaged due to the negligence or connivance of the Security personnel; the same shall be made good on the depreciated value of the property damaged/ lost from the bill of the Security Company.
25. Manage ingress and egress efficiently.
26. If, Security Company is found in any discrepancies or failed to provide any false or incorrect information, ambiguous, JPCL has the right to terminate or cancel the contract of Security Company, whether pre-qualified or not at any stage without any notice.
27. Security Company shall constitute Quick-Response Force (QRF) in two shifts to manage/ handle any emergency situation control the mob this force coordinate with CCTV control room if available at JPCL & LPGCL.





28. Security Company shall timely comply with all the directives and instructions of Security Head, JPCL (GENCO-1) Jamshoro. Non-compliance of the instructions can lead to termination of agreement/ contract/ tender.
29. Draft '**TERMS AND CONDITIONS**' should also be attached with the bid.
30. Contract shall be for "ONE (01) YEAR" initially which can be extended subject to satisfactory performance as per specified terms and conditions.
31. All the required documents must be marked along with the Index Sheet.
32. The company must possess Licences of Rifle AK-47 (Authority must be quoted).
33. Arms & Ammo imported good quality, if local may be purchased from POF only.
34. The strength of Security Guards may be increased or decreased on mutual consent, but it will be responsibility of JPCL Jamshoro, that before taking such action they will inform in writing to Security Supplier firm/ Company at least 15 days before. All such request shall constitute the part of the service agreement.
35. The Security Company will be entirely responsible for successful execution of work in all respect in accordance with authority's rules and regulation otherwise liquidated damages will be claimed as per rules.
36. Payment will be made on monthly basis on submission of bill duly verified by the respective office/Branch and payment will be made according to actual manpower at site.
37. Termination of service agreement:-
  - (a) Either side may terminate this security services agreement by giving a (02) Two month's prior notice in writing or 01 month service charges in lieu of notice.
  - (b) JPCL may terminate the security service agreement in case of gross negligence of security and loss will be borne by the security supplier company.
  - (c) In case of termination as per condition (b) shall not entitle security supplier company to any claim, demand, right or damages against the JPCL other than remuneration for service performed upto the termination date.
  - (d) JPCL reserves the right to terminate this security service agreement by giving (07) days prior notice if the terms of this agreement are breached and settle the accounts upto the termination date.



### TERMS & CONDITION (TENDER)


1. Conditional tenders will be ignored and will not be considered / entertained / accepted.
2. Financial Tender envelop should be accompanied by an earnest money i.e. 3% of the total bid value inclusive G.S.T (for one year calculation) in shape of Call Deposit/ Bank Draft/ Bank Guarantee issued from any scheduled Bank of Pakistan **in favour Chief Executive Officer, JPCL (GENC0-1), Jamshoro** and Photocopy of Pay Order/ Demand Draft of Earnest Money in which amount should not be readable should be enclosed in technical envelope.
3. Lowest respondent firms should have to furnish Security/ Performance Bond equal to 10% of the Total Value (one year calculation) of the contract in shape of CDR/ Bank Guarantee) issued by any scheduled Bank of Pakistan prior issuance of the Service Order/ Contract, which should be valid for at least 12 months from the date of issuance.
4. In case, the responsive bidder is failed to deposit 10% Security within stipulated period of issuance L.O.I, the 3% Earnest money/ Bid Bond Money deposited by the firm shall be forfeited.
5. JPCL may reserves the right to reject all bids at any time prior to the acceptance of a bid as per provision of Clause-33 under head "Rejection of bids" of Public Procurement Rules, 2004.
6. The bidders must indicate the validity period, which should not be less than 60 days from the date of opening of tender.
7. Total amount of the Bid will be treated inclusive G.S.T as applicable and all other levied Government Taxes etc. currently chargeable to the Companies.
8. Tenders shall be submitted with all documents in sealed envelopes, with sealing wax under single stage - two envelopes system i.e. Technical Proposal and Financial Proposal. The envelopes must contain tender inquiry Number, on the top, separately by Technical Proposal and Financial Proposal. The name of Security Company should be affixed on the face of envelopes at left side.
9. Tender proforma must be filled-in with Blue or Black ink in the column provided/ on separate letterhead duly signed.
10. The tenders must be free from erasing, cutting and overwriting. In case of erasing, cutting and overwriting, the authorized person should put an initial on it.
11. The rates on each column should be written in figures as well as in words, Arithmetical errors will be rectified on the basis: in case of discrepancy the price in words will be taken as authenticated and final.
12. Original purchase receipt must be enclosed with their offer and for alternate offer a separate purchase receipt must be submitted otherwise alternate offer will be rejected.





13. The tendered rate should be inclusive of all taxes. Income Tax etc. payable to Federal & Provincial Government or Local bodies and no claims on this account shall be entertained.
14. The envelope shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.
15. Initially, only envelope marked as "TECHNICAL PROPOSAL" shall be opened.
16. The envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the JPCL without being opened.
17. The every page of this Tender Form duly signed & stamped is required to be submitted with commercial invoice written on the letter head pad of the Security Company. Unsigned tenders and not registered with Collectorate of Sales Tax / Income Tax shall not be considered.
18. The representative of firms must be authorized on the letterhead pad of the firm, if participate in the tender opening process on due date.
19. Tender received after scheduled date and time will not be considered.
20. Queries can be cleared on Phone #: 022-9213727.
21. JPCL (GENC0-1) Jamshoro reserve the rights to impose the following penalties for any breach of the contract by tender:
  - a. Forfeiture of the Security money.
  - b. Forfeiture of payment.
  - c. Black Listing of the firm / company.

I/ We solemnly declare that the information furnished by me/ us is/are correct to the best of my/ our knowledge and if found incorrect, our contract will be liable to be terminated.

  
CHIEF EXECUTIVE OFFICER  
JPCL (GENC0-1) Jamshoro

Signature of Bidder \_\_\_\_\_  
Name of Bidder \_\_\_\_\_  
Sales Tax Reg. No. \_\_\_\_\_  
C.N.I.C No. \_\_\_\_\_  
Address with office stamp.

  
Deputy Manager (Security)